



# Navarino Scheduling Request Form

## Office Only:

Date Received: \_\_\_\_\_  
 Booked by: \_\_\_\_\_  
 Confirmation Sent: \_\_\_\_\_  
 Calendar Entered: \_\_\_\_\_  
 Other: \_\_\_\_\_

Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Ext. \_\_\_\_\_

Address (w/City, State, & Zip): \_\_\_\_\_ Contact E-mail: \_\_\_\_\_

Requesting Date for:

☐ School Group ☐ Senior Safari ☐ Other: \_\_\_\_\_

Date Requesting: \_\_\_\_\_

Time of Arrival: \_\_\_\_\_ Time to Leave: \_\_\_\_\_

Group Size Total: \_\_\_\_\_ Children: \_\_\_\_\_ Chaperones: \_\_\_\_\_ Teachers: \_\_\_\_\_

Grade Level or Age Range: \_\_\_\_\_

Any information about participants to aid the staff in making lessons adaptable for everyone:

Having lunch at N.N.C: ☐ Yes ☐ No

Nature Store: ☐ Yes ☐ No (N.N.C has a gift store, lists attached in e-mail to contact person)

Visit Duration: ☐ 1 hour ☐ 2 hour ☐ 3 hour ☐ 4 hour ☐ 5 hour

## School Groups/ Other Groups:

Topic Selection:

Forestry Mammals  
 Prairie Survival Skills  
 Wetlands Snowshoeing  
 (Seasonal)

Current topics being covered in class:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

What do you want the Naturalist to cover with your group:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## Senior Safaris:

Topic Selection:

History of Navarino \_\_\_\_\_  
 Birding Mammals  
 Hikes Prairies  
 Forestry Wagon Rides  
 (Limited space & seasonal)

Interests of the group:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Mobility of group for adaptability of programs:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_